

# Dynamic Fine Arts Academy, LLC

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## Policy and Contract for Parent/Child Group Classes

Revised July 2023

### **Description of Services**

Group music classes are a guided opportunity for children (and parents) to develop musicianship and build relationships in a social environment.

### **Schedule**

Class sessions are scheduled twice throughout the calendar year and are subject to the availability of the instructor and studio space. Classes occur once per week (see “Attendance & Cancellations” section below). The length of each weekly class depends upon the age group being serviced and the availability of the instructor.

### **Location**

Classes will be held at Dynamic Fine Arts Academy in the multipurpose areas of the studio.

### **Class Levels**

Children are placed into classes based on their age. Each class is carefully planned with material that is developmentally appropriate for the children. Parents should register children for the age group that the child will be for the majority of the session (i.e. If a child is 1 but turning 2 within the first half of the session, they should be registered for the 2 year old class). Children may not switch between class levels once a session has started. In order to best meet the needs of class participants, parents are discouraged from bringing children of other ages to classes not intended for them. If multiple children are participating in multiple classes (i.e. siblings of different ages), it is the responsibility of the parent to make arrangements to bring each child separately to their respective classes.

### **Expectations**

- 1) Children are the parents’ responsibility at all times during class, not the instructor’s; therefore, parents must remain with their children at all times for the duration of the class unless otherwise advised by the instructor.
- 2) Parents are expected to participate in all activities to the best of their ability at all times with their children. Group music classes are for both children and parents to learn how to participate in and respond to music. It is also a precious bonding time and should be treated as such.

- 3) It is the responsibility of the parents to bring any class materials deemed necessary by the instructor to each lesson.
- 4) Occasionally, children may not want to participate in class, and that is okay! Parents should, therefore, do their best to learn the activities in class so that they can practice with their children at home where children may be more responsive.
- 5) Children who are mobile may roam throughout the class as long as they do not distract others. Calmly invite roaming children back to the group, but please do not force the child to participate. If the child becomes a distraction to the class, parents are asked to take the child out, and then return when the child has calmed down.
- 6) Please respect the instructor and their time by focusing on your child and the activities for the full duration of the class. There will be 15 minutes allotted prior to the start of class for socialization and practice with one another in a musical setting.
- 7) Please refrain from comparing one child's accomplishments to another's. Every child develops at their own rate, and that is okay!

## **Materials**

Some group classes require the use of extra materials in class such as instruments or printouts of songs being taught. These materials will be provided by the instructor if needed. Parents may bring supplementary materials to classes such as play mats or blankets for floor time or the child's favorite toy so long as the materials are not a distraction or disruption to other class participants and/or the instructor. Some instruments may be available to lend out for a week for parents and children to practice at home, or parents may choose to purchase their own instruments for home use. For further information on either, see the instructor.

## **Tuition, Fees, and Other Costs**

Tuition:

- Compensates the private instructor for their time.
- Payment secures your lesson time slot.
- Must be paid in full for the month regardless of attendance.
- Is due in full by the last day of the month for the next month's lessons.
- Monthly Tuition Rate = Cost per Lesson x Number of Lesson Days That Occur Within the Month

Group classes occur whether attendees are present or not and will therefore not be canceled due to individual absences. If all attendees are unable to attend a class, the instructor may reschedule or cancel a class at their discretion. Should the instructor reschedule a class, it will be at a mutually agreed upon day and time. Should the instructor need to cancel a class that has already been paid for, credit will be applied to the attendees' account equal to one class. (See "Cancellations" section below)

Acceptable forms of payment include cash or check. Payments may also be made online using the My Music Staff portal by credit card or bank transfer (Note: If paying online, there is a small processing fee). Checks should be made payable to "Dynamic Fine Arts Academy, LLC". There will be a \$10 penalty for any returned checks. Please plan to pay tuition in advance or arrive to the first class early as the class start time will not be altered to register students and/or process payments. All payments are non-refundable.

A one-time \$20 registration fee payable by cash or check to Dynamic Fine Arts Academy is required per family prior to starting classes (e.g. one registration fee would be required for siblings taking lessons). This may be included with the first month's tuition. The registration fee will remain valid for up to one year (365

days) after the student and/or parent guardian decide to stop classes and then later start again within the same year.

## **Dismissal**

Children and parents may be turned away or dismissed with written notice from classes without refund at the discretion of the instructor for the following reasons:

- Failure to pay tuition on time
- Obscene, belligerent, offensive, disruptive, disrespectful, uncooperative, or otherwise inappropriate conduct toward the instructor or other class members from parent/guardian and/or student
- Destruction or theft of instructor's and/or Dynamic Fine Arts Academy's property

Please note, the instructor reserves the right to verbally correct a child should they become a distraction to other members of the class and/or cause harm to another member of the class, to the property of the instructor, and/or Dynamic Fine Arts Academy.

## **Cancellations**

Every attempt will be made for classes to occur at their regularly scheduled times. However, classes may be canceled at the discretion of the instructor in the event that any of the following occur:

- Hazardous driving conditions due to inclement weather
- Emergency or serious illness on the instructor's part
- The week's class attendance is expected to be less than two parent/child pairs

Parents will be notified of the cancellation as soon as possible via communication from the instructor (see Communication section). Make-up classes will not be scheduled to make up for individual participants' absences.

## **Communication**

The instructor may need to communicate quickly with parents from time to time or vice versa, especially if an emergency cancellation arises. Please check messages and email often prior to each class to ensure expedient and effective communication regarding classes.

## **Studio Closures**

The studio will be closed on major holidays. Any other lessons canceled due to holidays will be at the discretion of the private instructor.

## **Disclaimer**

Neither the instructor or Dynamic Fine Arts Academy will be held liable for any injury that a parent or student sustains during class as parents are responsible for themselves and their children. However, should a child or parent sustain an injury while attending classes at Dynamic Fine Arts Academy, the situation should be reported to the instructor immediately.

# Dynamic Fine Arts Academy, LLC

## Contract for Parent/Child Group Classes

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*(Please complete, sign and return by the first class of the session)*

### Media Release

May we post pictures and/or videos of you and your child/children online to our Facebook page and the website and/or use photos of you and your child in our informational brochures? (If names are needed, only first names will be used.)

Yes

No

### Signature

By signing below, I, \_\_\_\_\_, acknowledge that I have received, read, and understand  
(Parent Printed Name)

Dynamic Fine Arts Academy's Group Class Policy and agree to abide by all expectations within the policy and as set forth

By Dynamic Fine Arts Academy and the private instructor so long as I and/or my child(ren) continue(s) to receive instruction.

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**Child(ren), Printed Name(s)**

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**Parent Signature**

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**Date**